

## Assistance Dogs of Hawaii Summary

**Mission:** Provide canine companionship to those undergoing medical treatment, living with disabilities, and children who are victims or witnesses of crime.

**Category:** Health & Wellness

**Contact:** Maureen Maurer, Executive Director

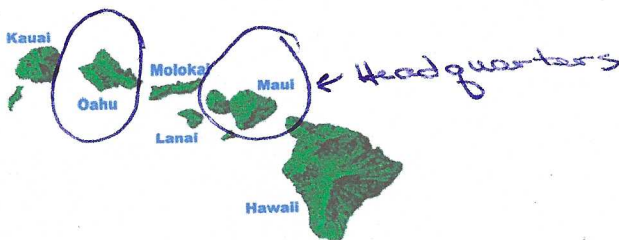
**Address:** P.O. Box 1803, Makawao, HI 96768

**Grant History:** 2018: \$20,000  
**TOTAL GRANTS TO DATE: \$20,000**

<b>2023 Request:</b>	<b>\$100,000 for purchase of new meeting and training center in Oahu</b>
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### Notes:

- Founded in 2000; largest provider of service dogs in Hawaii.
- Main campus on Maui. Training/meeting center in Oahu.
- Provides service dogs for people with disabilities, Hospital Dogs for trauma centers, cancer clinics, children's hospitals, School Dogs, and Courthouse Dogs for children who are victims or witnesses of crime.
- Current space in Oahu is too small. New space is larger and wheelchair accessible and will allow for meetings, interviews, and dog training.
- No government funding.
- New training center project \$560,000. \$460,000 secured. Request is to cover the remaining costs.





*Unleashing...* ABILITIES

January 31, 2023

Mr. David Barrett, Board Member  
Laurence H. Dorcy Hawaiian Foundation

Dear Mr. Barrett,

Thank you for inviting us to apply for a grant from the Dorcy Foundation following Tiffini Connelly's recent introduction. Assistance Dogs of Hawaii was founded in 2000, is nationally accredited and is the largest provider of Assistance Dogs in Hawaii. We provide services, free of charge, to more than 16,000 of Hawaii's most vulnerable residents each year.

Our main campus is on Maui, but a large number of our beneficiaries resides on Oahu. We've had an office space in Honolulu for the past twelve years that has been essential for meetings, interviews and trainings. With the expansion of our program, we have outgrown our former location and are in need of a larger, wheelchair accessible office and training area. We have secured most of the funding and are respectfully requesting a \$100,000 Capital Campaign grant to help us complete this purchase.

In addition to providing Service Dogs for people with disabilities, we also place fulltime Hospital Dogs that work throughout the state at trauma centers, cancer clinics and children's hospitals. We also provide Courthouse Dogs that work at child advocacy centers and prosecutor's offices throughout Hawaii. These dogs help children throughout the difficult legal process.

We appreciate Mr. Dorcy's passion for animals as well as helping cancer patients. The new ADH Honolulu office will ensure the continuation of our Hospital Dog Program for many years to come. Our Hospital Dogs bring comfort and companionship to over 2,000 cancer patients each year in Hawaii. Oftentimes, patients have not wanted to return for treatment but will do so knowing the Hospital Dog will be there to comfort them.

Thank you for your consideration of this grant proposal. We would be honored to partner with you on this project and continue Mr. Dorcy's legacy. Please call if you have any questions and we would love to have you visit our training campus on Maui sometime soon!

Sincerely,

Maureen Maurer, CPA, MS  
Executive Director



Laurence H. Dorcy Foundation  
Assistance Dogs of Hawaii Grant Proposal

**Amount of request:**

Assistance Dogs of Hawaii (ADH) respectfully requests \$100,000 to assist with the purchase of a \$560,000 office space in Honolulu. Our services have expanded statewide over the years and we have outgrown our previous office location. We are seeking to establish our headquarters in a larger, wheelchair accessible space that will be used for interviews with applicants, follow-up appointments with our graduates, puppy training classes for our volunteers, and meetings.

**The need being addressed:**

There has been an increasing demand for all types of Assistance Dogs statewide since our program began in 2000. The therapeutic benefits Assistance Dogs provide is recognized by health care professionals, human services agencies, first responders, and schools to help improve people's physical, social, emotional, and mental well-being. This has provided us with the opportunity to serve a greater number of people in Hawaii. These include children and adults with physical disabilities, hospitalized patients, disabled veterans, seniors in assisted living, and children who are victims of crime.

**How your organization is meeting that need:**

Assistance Dogs of Hawaii is meeting the need for more Assistance Dogs in Hawaii by providing professionally trained Service Dogs, Hospital Dogs, Courthouse Dogs and School Facility Dogs, free of charge, for those in need. Assistance Dogs of Hawaii is the largest provider of Assistance Dogs in Hawaii and to date has graduated over 200 teams.

**Service Dog Program:** Service Dogs are placed with children and adults with disabilities that limit their mobility, including those with cerebral palsy, multiple sclerosis, muscular dystrophy, and spinal cord injuries. Service Dogs help their partners by performing tasks such as turning on and off lights, opening doors, picking up objects, and pulling wheelchairs. They also help to increase confidence and independence for their partners. This allows for greater community engagement, social connectedness, and employment opportunities that may not have been available before partnering with their service dog.

**Hospital Dog Program:** ADH's Hospital Dog Program is the only one of its kind in the State of Hawaii. We provide Hospital Dogs free of charge to hospitals, nursing facilities, cancer clinics, and rehabilitation centers statewide. Hospital Dogs work full time with a medical professional to provide comfort and physical support for patients of all ages during their greatest times of need. This includes patients recovering from critical head injuries and life altering strokes; children and adults undergoing cancer treatments; elderly patients with dementia; teenagers with mental health challenges, and so many more.

ADH Hospital Dogs have provided support to 80,000 patients in Hawaii, including those at the following facilities:

- Kapi'olani Medical Center for Women and Children
- Queen's Medical Center
- Straub Medical Center
- Shriners Children's Hospital of Hawaii
- Maui Medical Center
- Rehab Hospital of the Pacific
- Life Rehab Center
- Imua Physical Therapy
- Queen's West Oahu Cancer Center

**Courthouse Dog Program:** ADH places trained Courthouse Dogs in prosecutors' offices and child advocacy centers across the state. Courthouse Dogs help children who are victims of crime to find their voice throughout the difficult legal process; including during forensic interviews, medical exams, and even while testifying in court. Our program has made it possible for Hawaii to become the first state in the nation with Courthouse Dogs in every jurisdiction. Since this program began in 2010, ADH Courthouse Dogs have provided support to over 12,000 children who are victims of crime in Hawaii.

**The demographic of your clientele:**

Assistance Dogs of Hawaii (ADH) provides services to individuals of all ages with disabilities and special needs, seniors in assisted living, victims of crime, hospitalized patients and their families, frontline workers, veterans with disabilities, and the homeless. Over 60% of our beneficiaries are children. Over 40% of those we serve are living below the poverty level.

**The number of individuals served by your program:**

Through our various programs, we had the opportunity to serve 16,000 Hawaii residents in 2022 and that number has been increasing every year. All of our programs are delivered free of charge to ensure fair accessibility for Hawaii's most vulnerable residents.

**The geographic region covered:**

This grant will serve residents throughout the state of Hawaii.

**How Dorcy Foundation grant money would make a difference to your organization and clientele:**

Assistance Dog of Hawaii is a grass roots organization based on Maui. We receive no government funding and rely solely on donations from individuals, foundations and businesses. A grant from the Dorcy Foundation will allow us to expand our operations and help more

people in Hawaii by meeting the growing need for all types of Assistance Dogs statewide. A wheelchair accessible office in Honolulu will ensure that we can continue to provide professionally trained Assistance Dogs and lifetime follow-up support free of charge for those with the greatest needs.

**Information regarding your primary funding sources:**

Sale of previous office-	\$305,000 (secured)
Jacobi Foundation-	\$50,000 (secured)
Strong Foundation -	\$100,000 (secured)
Dorcy Foundation -	\$100,000 (pending)
General Support -	<u>\$5,000 (secured)</u>
<b>Total Funding -</b>	<b>\$560,000</b>

ADH maintains a diverse mix of reliable and consistent funding sources to support our programs. This includes individual donations (43%), donations and grants from foundations and trusts (35%), revenue from our annual fundraising events (15%), business/corporate support (4%), and investment income (3%).



Form **990**Department of the Treasury  
Internal Revenue Service

# Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

**2020**  
Open to Public  
Inspection

**A** For the 2020 calendar year, or tax year beginning , and ending

**B** Check if applicable:  
☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C** Name of organization  
**ASSISTANCE DOGS OF HAWAII**

Doing business as  
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite  
**P.O. BOX 1803**

City or town, state or province, country, and ZIP or foreign postal code  
**MAKAWAO HI 96768**

**D** Employer identification number  
**99-0353694**

**E** Telephone number  
**808-298-0167**

**G** Gross receipts \$ **1,304,651**

**F** Name and address of principal officer:  
**WILLIAM MAURER, PE**  
**P.O. BOX 1803**  
**MAKAWAO HI 96768**

**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No  
**H(b)** Are all subordinates included? ☐ Yes ☐ No  
 If "No," attach a list. See instructions

**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

**J** Website: **WWW.ASSISTANCEDOGSHAWAII.ORG**

**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶

**L** Year of formation: **2001** **M** State of legal domicile: **HI**

**H(c)** Group exemption number ▶

**Part I Summary**

**1** Briefly describe the organization's mission or most significant activities:  
**SEE SCHEDULE O**

**2** Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.

**3** Number of voting members of the governing body (Part VI, line 1a) **3**

**4** Number of independent voting members of the governing body (Part VI, line 1b) **4**

**5** Total number of individuals employed in calendar year 2020 (Part V, line 2a) **11**

**6** Total number of volunteers (estimate if necessary) **200**

**7a** Total unrelated business revenue from Part VIII, column (C), line 12 **0**

**7b** Net unrelated business taxable income from Form 990-T, Part I, line 11 **0**

	Prior Year	Current Year
<b>8</b> Contributions and grants (Part VIII, line 1h)	864,254	1,046,964
<b>9</b> Program service revenue (Part VIII, line 2g)	2,625	2,000
<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	34,460	97,774
<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	3,224	57,742
<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	904,563	1,204,480
<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4)		0
<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	330,071	316,223
<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e)		0
<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ <b>35,737</b>		
<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	385,248	545,902
<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	715,319	862,125
<b>19</b> Revenue less expenses. Subtract line 18 from line 12	189,244	342,355
<b>20</b> Total assets (Part X, line 16)	Beginning of Current Year 4,940,778	End of Year 5,283,102
<b>21</b> Total liabilities (Part X, line 26)	45,902	84,324
<b>22</b> Net assets or fund balances. Subtract line 21 from line 20	4,894,876	5,198,778

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign  
Here

Signature of officer

**MAUREEN MAURER**

Type or print name and title

**EXEC DIRECTOR**

Date

Paid

Preparer  
Use Only

Print/Type preparer's name

**ROBERT S. KAWAHARA**

Preparer's signature

**ROBERT S. KAWAHARA**

Date

**11/12/21**Check ☐ if PTIN

self-employed

**P00643383**Firm's EIN ▶ **84-4041433**Phone no. **808-244-5531**

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.  
DAA

Form **990** (2020)



99-0353694

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Form 990 (2020) **ASSISTANCE DOGS OF HAWAII****Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	1a Federated campaigns	1a			
	b Membership dues	1b			
	c Fundraising events	1c	22,572		
	d Related organizations	1d			
	e Government grants (contributions)	1e	16,301		
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,008,091		
	g Noncash contributions included in lines 1a-1f	1g \$	11,997		
	h Total. Add lines 1a-1f		1,046,964		
	<b>Program Service Revenue</b>	2a	Business Code	2,000	2,000
b					
c					
d					
e					
f All other program service revenue					
g Total. Add lines 2a-2f			2,000		
<b>Other Revenue</b>		3 Investment income (including dividends, interest, and other similar amounts)		98,348	75,977
	4 Income from investment of tax-exempt bond proceeds				
	5 Royalties				
	6a Gross rents	(i) Real (ii) Personal			
	b Less: rental expenses	6b			
	c Rental inc. or (loss)	6c			
	d Net rental income or (loss)				
	7a Gross amount from sales of assets other than inventory	(i) Securities (ii) Other			
	b Less: cost or other basis and sales exps.	7b			
	c Gain or (loss)	7c			
	d Net gain or (loss)				
	8a Gross income from fundraising events (not including \$ 22,572 of contributions reported on line 1c). See Part IV, line 18	8a	150,980		
	b Less: direct expenses	8b	94,397		
	c Net income or (loss) from fundraising events		56,583		56,583
	9a Gross income from gaming activities. See Part IV, line 19	9a			
b Less: direct expenses	9b				
c Net income or (loss) from gaming activities					
10a Gross sales of inventory, less returns and allowances	10a	1,159			
b Less: cost of goods sold	10b				
c Net income or (loss) from sales of inventory		1,159		1,159	
<b>Miscellaneous Revenue</b>	11a	Business Code			
	b				
	c				
	d All other revenue				
	e Total. Add lines 11a-11d				
	12 Total revenue. See instructions		1,204,480	77,403	0



Form 990 (2020) **ASSISTANCE DOGS OF HAWAII**

99-0353694

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**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX ☒

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	119,000	95,200	11,900	11,900
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	162,992	130,394	16,299	16,299
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	9,291	7,431	930	930
9 Other employee benefits	24,940	19,952	2,494	2,494
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal	17,890	3,577	13,418	895
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17	10,000	5,000	5,000	
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	105,157	94,726	10,431	
12 Advertising and promotion	4,222	2,110	1,056	1,056
13 Office expenses	13,396	10,716	1,340	1,340
14 Information technology				
15 Royalties				
16 Occupancy	32,004	32,004		
17 Travel	17,965	17,965		
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	152,784	145,840	6,944	
23 Insurance	38,994	35,095	3,899	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a SUPPLIES	44,186	37,558	6,628	
b MAINTENANCE & REPAIRS	38,816	38,816		
c AUTO/TRANSPORTATION	17,112	17,112		
d PROPERTY TAXES	14,978	11,982	2,996	
e All other expenses	38,398	27,902	9,673	823
25 Total functional expenses. Add lines 1 through 24e	862,125	733,380	93,008	35,737
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				



Form 990 (2020) **ASSISTANCE DOGS OF HAWAII****Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X. ☐

		(A) Beginning of year		(B) End of year	
		<b>318,090</b>	<b>1</b>	<b>590,755</b>	
			<b>2</b>		
			<b>3</b>		
			<b>4</b>		
			<b>5</b>		
			<b>6</b>		
			<b>7</b>		
			<b>8</b>		
			<b>9</b>		
<b>Assets</b>	1 Cash—non-interest-bearing .....				
	2 Savings and temporary cash investments .....				
	3 Pledges and grants receivable, net .....				
	4 Accounts receivable, net .....				
	5 Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....				
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) .....				
	7 Notes and loans receivable, net .....				
	8 Inventories for sale or use .....				
	9 Prepaid expenses and deferred charges .....				
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	<b>10a</b>	<b>4,112,865</b>		
b Less: accumulated depreciation .....	<b>10b</b>	<b>835,686</b>	<b>10c</b>	<b>3,277,179</b>	
11 Investments—publicly traded securities .....		<b>3,239,186</b>	<b>11</b>	<b>1,410,305</b>	
12 Investments—other securities. See Part IV, line 11 .....			<b>12</b>		
13 Investments—program-related. See Part IV, line 11 .....			<b>13</b>		
14 Intangible assets .....		<b>4,991</b>	<b>14</b>	<b>4,863</b>	
15 Other assets. See Part IV, line 11 .....		<b>18,100</b>	<b>15</b>		
16 <b>Total assets.</b> Add lines 1 through 15 (must equal line 33) .....		<b>4,940,778</b>	<b>16</b>	<b>5,283,102</b>	
<b>Liabilities</b>	17 Accounts payable and accrued expenses .....		<b>30,902</b>	<b>17</b>	<b>22,637</b>
	18 Grants payable .....			<b>18</b>	
	19 Deferred revenue .....			<b>19</b>	
	20 Tax-exempt bond liabilities .....			<b>20</b>	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D .....			<b>21</b>	
	22 Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....			<b>22</b>	
	23 Secured mortgages and notes payable to unrelated third parties .....			<b>23</b>	
	24 Unsecured notes and loans payable to unrelated third parties .....			<b>24</b>	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....		<b>15,000</b>	<b>25</b>	<b>61,687</b>
	26 <b>Total liabilities.</b> Add lines 17 through 25 .....		<b>45,902</b>	<b>26</b>	<b>84,324</b>
<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here</b> <input checked="" type="checkbox"/> <b>and complete lines 27, 28, 32, and 33.</b>				
	27 Net assets without donor restrictions .....		<b>4,862,756</b>	<b>27</b>	<b>5,029,467</b>
	28 Net assets with donor restrictions .....		<b>32,120</b>	<b>28</b>	<b>169,311</b>
	<b>Organizations that do not follow FASB ASC 958, check here</b> <input type="checkbox"/> <b>and complete lines 29 through 33.</b>				
	29 Capital stock or trust principal, or current funds .....			<b>29</b>	
	30 Paid-in or capital surplus, or land, building, or equipment fund .....			<b>30</b>	
	31 Retained earnings, endowment, accumulated income, or other funds .....			<b>31</b>	
	32 <b>Total net assets or fund balances</b> .....		<b>4,894,876</b>	<b>32</b>	<b>5,198,778</b>
	33 <b>Total liabilities and net assets/fund balances</b> .....		<b>4,940,778</b>	<b>33</b>	<b>5,283,102</b>

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06/12/22

Accrual Basis

# Assistance Dogs of Hawaii

## Profit & Loss

January through December 2021

	Jan - Dec 21
Ordinary Income/Expense	
Income	
4030 · CONTRIBUTIONS	790,858.42
4150 · Stock, donated	98,664.89
4170 · Program Fees	2,525.00
4200 · SALES	4,475.00
Total Income	896,523.31
Gross Profit	896,523.31
Expense	
4300 · ADVERTISING & MARKETING	6,014.61
5000 · COVID Detection Research	19,768.50
6000 · AUTO/TRANSPORTATION - LOCAL	13,699.05
6005 · BANK AND MERCHANT FEES	7,028.60
6160 · Dues and Subscriptions	6,257.81
6200 · FACILITY MAINTENANCE	32,001.58
6300 · Fees	4.00
6400 · INSURANCE	43,652.39
6550 · OFFICE EXPENSES	28,722.49
6600 · PAYROLL - Wages	332,658.23
6650 · PAYROLL RELATED	45,962.33
6655 · Postage & Freight	6,288.40
6675 · Printing & Publications	14,104.31
6900 · PROFESSIONAL DEVELOPMENT	2,550.33
7000 · PROFESSIONAL SERVICES	106,791.57
7050 · DOG SUPPLIES for Program	29,467.22
7100 · PROGRAM SUPPLIES - GENERAL	24,224.21
7300 · TAXES & LICENSES	17,942.33
7400 · TRAVEL RELATED	28,793.24
7500 · UTILITIES	33,031.85



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06/12/22

Accrual Basis

**Assistance Dogs of Hawaii**  
**Profit & Loss**  
January through December 2021

	Jan - Dec 21
7600 - VETERINARY (1099)	
Total Expense	<u>32,473.87</u>
Net Ordinary Income	<u>831,436.92</u>
Other Income/Expense	65,086.39
Other Income	
PPP Loan Forgiveness	61,687.00
7900 - OTHER INCOME	<u>8,253.49</u>
Total Other Income	<u>69,940.49</u>
Other Expense	
Ask Client	<u>-10,546.51</u>
Total Other Expense	<u>-10,546.51</u>
Net Other Income	<u>80,487.00</u>
Net Income	<u><u>145,573.39</u></u>